



Krishnath College
Berhampore, Murshidabad,
West Bengal 742101
Email: knc_principal@rediffmail.com
Contact: 03482-252999



SECTION-I

NOTICE INVITING TENDER (NIT), Dt. 25/09/2019

Notice inviting E-Tender No. **KNC/RUSA-2/COMP EQUIP./eNIT-1/2019-20** of KRISHNATH COLLEGE, Berhampore, Murshidabad invites e-tender for the work detailed in the table below. (submission of bid through online)

SL	Name Of Product	Quantity of Products	Earnest Money (Rs.)	Completion period	Name of the Concerned Officer
01	Procurement of Desktop	35	NIL	15 Days from Work Order Issuance	Principal, KRISHNATH COLLEGE
02	Computer Table (Double Capacity)	15			
03	Smart Class Room Installation	06			

1) Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in>

2) Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Date and Time Schedule.

3) The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the **Project Monitoring Unit (PMU), KRISHNATH COLLEGE**. The decision of the 'PMU, KRISHNATH COLLEGE' will be final and absolute in this respect.

SECTION-II

TECHNICAL SPECIFICATION

SI No	<u>SPECIFICATION</u>	
01	<u>Procurement of Desktop Configuration</u>	
	Processor	9th Generation Intel Core i5 Processor or better
	Chipset	Latest Generation business class Chipset (H370 or higher) compatible with the above processor.
	Motherboard	Motherboard make from the same Desktop OEM (OEM logo must be embossed in the motherboard)
	Memory	Minimum 8GB with support for expansion up to 32 GB or higher.
	RAM Type	DDR4 with 2666 MHz or higher.
	DIMMs & Expansion Slots	2 DIMM slots or higher and minimum 4 PCIe series expansion slots.
	Hard Disk Capacity	At least one single disk of Min 1 TB with 7200 rpm or higher.
	Graphics	Integrated Graphics (UHD / 4K).
	Network	10/100/1000 on-board integrated Network Port.
	USB / HDMI / VGA Ports	Integrated USB Port: Minimum 8 nos. (Min 4 nos. of 3.1 Gen-1), out of 8 Nos minimum 4 in front, 4 in back and should be easily accessible.
		Integrated HDMI Port: Minimum 1 no; Should be easily accessible.
		Integrated VGA / Display Port: Minimum 1 no; Should be easily accessible.
	Audio	Integrated Audio controller with Internal speaker
	Cabinet	Tool less chassis with 15 liters or lesser in volume
	SMPS	Minimum 260W typical 85% Efficient PSU
	Operating system	Microsoft® Windows 10 Pro (64-bit) -Optional
	Security	Hardware based TPM 2.0, chassis Intrusion switch / Intrusion Sensor with chassis physical security cable lock slot.
	Monitor / Display	Monitor with LED Backlight with minimum Screen size: 19.5'' or higher should have at least one VGA and Display port CPU & Monitor must be of same OEM make.
	Keyboard	Standard full size keyboard (Same desktop OEM make)
	Mouse	Standard USB Optical mouse (Same desktop OEM make)
	Production Unit, Certification and Compliance	Windows 10 Pro and Ubuntu Linux 16.04 Certification for the quoted desktop model
		EPEAT India for the quoted desktop model
		ROHS for the quoted desktop model.
		Minimum Energy Star 5.0 & TCO Certification for Monitors and quoted Desktop model
		OEM ISO 9001 and 14001 Certified India Unit (Proof of Certification of India unit to be submitted).
	Warranty	5 years onsite comprehensive OEM warranty (OEM supplied model warranty must be visible in the website in respect to each product serial number)
02	<u>Computer Table</u>	
	Capacity : Double Size: 2'6'' H x 5' Length x 16'' width Make: Green Ply/Century with approved lamination Separate trays for keeping two keyboards Separate spaces for keeping two CPUs Separate spaces for keeping two UPSs	
03	<u>Smart/Virtual Class Room Setup</u>	
	Interactive white Board (Ekin / Promethean/Smart)	<ol style="list-style-type: none"> 1. Size :-82" 2. Touch technology :- Optical Imaging 3. Touch method :-Finger touch/Stylus or any opaque object 4. Multi - Touch Points:- 2 (Dual touch) 5. Touch Accuracy :- 3mm 6. Touch activation force:- No Force required.

		<ol style="list-style-type: none"> 7. Surface :- Resin matt White 8. Overall Size(MM):- 1646 X 1156 (Diagnol 82") 9. Active Projection Dimension (MM) :- 1636 X 1125 (Diagnol 78") 10. Aspect Ration:- 4:3 11. Resolution :- 32768 X32768 12. Signal Trackin Rate :- <8ms 13. Precision :- 0.05MM 14. Calibration :- 4,9,16 or 25 15. Power Supply:- Powered by USB 16. Operating Systems :-WINDOWS XP / 2003 / ViSTA / 7 / a, ubuntu / Linux /Debian,MAC 17. Software:-Mark Interactive Educational Platform or any Third Party Softwere 18. Storage :-Temperature 250C ~ 750C Humidity 10% to 90% RO Non Condensing 19. Operation :-00C ~ 550C 20. Board/Packed Waight :-13 kg / i7 kg 21. Packed Size (MM):-1810 x 130 x 40 (MM) 22. Software:-Plug & Play software 23. Supported doc, docs, ppt, pptx, xls, xlsx and pdf format file. 24. Saving option should be doc, docs, ppt, pptx, xls, xlsx and pdf extension format. 25. Should behave auto saving features. 26. Should have recording features 27. Any page can reply with the slow motion for revise of the students. 28. Single click clear the page. 29. "should be have Annotation features like choose a list of pens, annotate, erase, color, shapes, sizes, text, Edit, 30. fonts, stamp, move, capture, picture, video, save, Rotate, undo, image gallery, print, 31. floating keyboard and Background etc. Network classroom feature to conduct remote teaching by having interaction through all the three types of media Audio, Video and Text." 32. Should be captured screen from the running video. 33. Should behave features text recognition as well as English character and gesture recognition
	<p>Projector (BENQ/SONY)</p>	<p>Ultra-Short Throw Ratio 0.35, Native Resolution : WXGA, Resolution Support : VGA(640X 480) to UXGA (1600X 1200), 2D Keystone/ Horizontal +/- 30 Degree, Projection Offset : 140 % - 148% (+/-5%), 8% Vertical Lens Shift, Corner Fit Adjustment, Wall mount kit bundled , HDMI x2 (w/ MHL), USB Type A(Power Only 5V/1.5A), 2x VGA In, 1x VGA Out, Composite Video In, S-Video In, Audio In/ Out , 10W x2Speakers, LAN x1 (LAN Control) with 10 Mtr HDMI and 10 Mtr Power Cable</p>
	<p>Audio Recording (Ekin or equivalent)</p>	<p>Wireless Speaker With Mic Speaker: High quality wooden speaker housing and advanced audio circuitry design features natural and distortion-free sound. Broadcasting Audio Input socket for convenient connection with signal from campus broadcasting or DVD or 3rd party Mic. RCA audio Input function meets the demands of multimedia teaching. Fuse Socket makes the equipment is safe enough for any application. Speaker with wireless MIC and Amplifier Choice of mounting on the wall or put on table. MIC: Set of 2 Mic: Handheld and Mini The microphone powered by a build-in Lithium Battery (the continuous playtime is up to 8 hrs) LCD display on the mic to show status of Channel, Volume, Power, Charging etc. PPT changer button given on the main mic. It works with USB adapter to change PPT remotely. Auto mute when no signal or weak signal. Elegant and durable metal alloy housing for transmitter</p>

	<p>Small in size and easy to carry in pocket or hand. Other Technical parameter: Frequency Range between 2400MHz-2483MHz Frequency Response: 20Hz-20KHz Mic playtime 8+ hour Operating Range: 15 mtr. Power Supply: AC100V-AC240V Output Impedance: 4Ω Latency Time: 1.1-2ms SNR: 89dB Digital audio with 64K sampling ratio and 16bit resolution GFSK digital modulation. Distortion: 1.5% @ 1KHz Output Power: 60W(2*30W) Dimensions: 495mm*345mm*275mm 1*Main speaker 1*Deputy speaker 2*Mounted plates 1*Wireless microphone 1*USB dongle 1*Headset microphone 1*Mini microphone 1* Lanyard 1*3.5mm stereo to RCA stereo cable 1*3 meters speaker cable 1*Power adapter for microphone 1*Power line for speaker</p>
Power and HDMI Cable (Any good brand)	<p>HDMI Cable:10-15 mtr. Standard 19 core cable, Titanium alloy shell 99.99% Oxygen free copper cable core Support HDMI 2.0, 1080P, 3D, Sync-Audio and Video Professional shielding aluminium foil, High density woven mesh shield, Anti interference, wear-resistant and tensile Engineering special cable Power cable:10-15 mtr.</p>
All in One	<ol style="list-style-type: none"> 1. Feature Wall mount installation; modular design; integrates PC, visualizer, central controller, speaker etc.; front opening design for easy installation maintenance, it is easy to take out the PC even installed in the green board in multimedia controller 2. Appearance Iron u frame, modular design with lock device, more convenience for maintenance 3. Configuration of PC industrial PC <ol style="list-style-type: none"> i. i5 ,4GB RAM, 1 TB HDD (or better) ii. wireless mouse and keyboard iii. built-in wifi and Bluetooth(optional) iv. Win7/Win10(optional) 4. Speaker:-2*20W, Bluetooth 4.0, wireless 2.4G microphone(optional) 5. Controller:-power on/off, PC on/off, projector on/off, volume+/- and mute, one key to switch and on/off system in Multimedia controller 6. Input Ports:-VGA*1,HD MI*1,AUDIO*1 7. Output Ports:-VGA*2,HD M I*1,AUDIO*1,USB*6,MIC*1,RS232*1 8. Visualiser:-total pixels 3MP, A4 size, free software multimedia controller 9. Software:-Ekin whiteboard software 10. Size:-1215X390X150MM
Warranty	3 years onsite comprehensive warranty.
Installation and Training on site	Mandatory for the supplier.

SECTION-III

GENERAL GUIDANCE FOR E-TENDERING

Instructions/Guidelines for tenders for electronic submission of the tenders online (www.wbtenders.gov.in) have been given below for assisting the contractors to participate in e-Tendering.

1. Registration of Contractor

Any contractor/agency/firm willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to www.wbtenders.gov.in. The contractor is to click on the link for e-Tendering site as given on the web portal.

2. Digital Signature certificate (DSC)

Each contractor having valid Digital Signature Certificate (DSC) for submission of tenders can have the necessary details after log-in to www.wbtenders.gov.in.

Bidders willing to take part in the process of e-Tendering are required to obtain Digital Signature Certificate (DSC) from any authorized Certifying Authority (CA) under CCA, Govt. of India. (Viz. nCode Solution, Safescrypt, e-Mudhra, TCS, MTNL, IDRBT) or as mentioned in e-tendering portal of GOWB <https://wbtenders.gov.in>. DSC is given as a USB e-Token. After obtaining the Class 2/3 Digital Signature Certificate (DSC) from the approved CA they are required to register the Digital Signature Certificates through the registration system available in the website

3. Eligibility for Participation

Reputed supplying companies, Consortiums and Partnership firms having proper valid trade license with GST number and PAN with at least 5 years of work experience in the specific field of work are eligible to participate. *Joint venture firms are not eligible to participate.*

4. Collection of Tender Documents

The contractor can search & download NIT & Tender Documents electronically from computer once he logs on to the website given in clause 1 above, directly (www.wbtenders.gov.in) using the Digital Signature Certificate (DSC) provided.

This is the only mode of collection of tender documents.

5. Participation of work

A prospective bidder shall be allowed to participate in the job either in the capacity of individual or as a partner of a firm. If a prospective bidder is found to have applied severally in a single job in different capacity all his applications will be rejected for that job.

6. Submission of Tenders

6.1 General Process of submission

Tenders are to be submitted online through the website stated in Clause1. All the documents uploaded by the Tender Inviting Authority form an integral part of the contract. Tenderers are required to upload all the tender documents along with the other documents, as asked for in the tender, through the above website within the stipulated date and time as given in the Tender. Tenders are to be submitted in two folders at a time for each work, one is Technical Proposal and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and upload the scanned documents in Portable Document Format (PDF) to the portal in the designated locations of Technical Bid. The agency/contractors/firms needs to fill up the rates of items/percentage in the BOQ, downloaded for the work, in the designated Cell and upload the same in designated location of Financial Bid. The documents uploaded are virus scanned and digitally signed using the Digital Signature Certificate (DSC). Tenderers should specially take note of all the addendum/corrigendum related to the tender and upload the latest documents as part of the tender.

6.2 Technical proposal

The Technical proposal should contain scanned copies and/or declarations in the following standardized formats in covers (folders).

A-1) **Technical File (Statutory Cover) Containing: -**

- i. Application for Tender - (Annexure-I) of NIT.
- ii. Notice Inviting Tender (NIT) – The NIT as published is to be downloaded and then uploaded and digitally signed.
- iii. Earnest Money Deposit (EMD) - On line submission of EMD is mandatory and it is as per **Department G.O. No. 3975-F(Y), Dated 28th July, 2016 of Finance Department, Govt. of WB**. It is the precondition through which bidder can take part in e-procurement procedure.
- iv. Pre-Qualification Application as per prescribed format given in Annexure-II of NIT.
- v. Detail of experience as per prescribed format given in Annexure-III of NIT.
- vi. Letter of acceptance of terms and conditions of tender document in the prescribed format as given in Annexure-IV of NIT.
- vii. Declaration as per Affidavit- "V" of NIT.
- viii. Scanned copy of credential certificate of 100% completed works of similar nature (to be submitted in "credential" folder).
- ix. Drawings if any. (to be submitted in "Drawings" folder)
- x. Tender Fee: - NIL

A) My Document (Non-Statutory Cover): -

1. Certificates: -

- a) Photo copy of income tax certificate/income tax return for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose ITR for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY and PAN/TAN/TIN of bidding firm.
- b) Details of GST registration and photocopy of registration certificate.
- c) Letter of acceptance of terms and conditions of tender document in the prescribed format as given in **Annexure-IV**.
- f) Pre-qualification Application as per prescribed format given in **Annexure-II**.
- g) Certificate from the Banker regarding Bank solvency.
- h) Professional Tax Clearance Certificate/ Professional Tax (PT) deposit receipt Challan for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose P-Tax documents for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY.
- i) Manufacturer authorization certificate (if applicable)

2. Company Profile

3. Trade License

B) Balance Sheet

Audited Balance Sheet & Profit & Loss Account certified by Auditor for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose Audited Balance Sheet for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY with auditor's certificate regarding annual turnover from contracting business in each year.

Bidders whose annual turnover is less than 1 Crore shall need to submit payment certificates obtained from clients and IT submission certificates for the corresponding years if audited balance sheets are unavailable.

(If the company was set up less than three years ago, audited balance sheet for the no of years since inception is to be submitted)

C) Addenda/Corrigenda: if published

Note: - Contractors are to keep track of all the Addendum/Corrigendum issued with a particular NIT and upload the download copies of the above documents and merge the Addenda/Corrigenda with respective NIT in the NIT folder. Tenders submitted without the Addendum /Corrigendum may be rejected.

6.3 Financial proposal

The rate will be quoted in the B.O.Q. along with the name of the agency in a particular space provided in the B.O.Q. Quoted rate will be encrypted in the B.O.Q. under financial bid. Rate must be quoted strictly as per format in the BOQ and no space as provided in the BOQ shall be left blank otherwise the bid will be treated as incomplete and unresponsive and hence liable to be rejected.

A-2.Non-statutory cover

SI No.	Category	Details
1.	Certificates	<ol style="list-style-type: none"> 1. Self-attested copy of PAN. 2. Self-attested copy valid Trade License. 3. Self-attested copy of Valid GST Registration certificate. 4. Bank Solvency Certificate 5. Declaration on the Letter Head regarding not ever been Blacklisted. 6. Professional Tax Clearance Certificate/ Professional Tax (PT) deposit receipt Challan for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose P-Tax for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY
3.	Credentials	<ol style="list-style-type: none"> a. Copy of relevant work orders along with completion certificate in support of the detail experience as Furnished in Annexure-III. b. Manufacturer authorization certificate (if applicable)
4.	Financial Information	<p>Self-attested copy of Income Tax Return for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose ITR for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18</p> <ol style="list-style-type: none"> 1. FY. <p>Self-Attested Copy of Audited Balance Sheet for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose Audited Balance Sheet for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY certified by Chartered</p> <ol style="list-style-type: none"> 2. Accountant.

Note: -

Failure of submission of any of the above-mentioned documents will render the tender liable to be summarily rejected. All the forms as mentioned in the statutory cover are required to be furnished exactly in the prescribe format.

7. Earnest Money Deposit (EMD): -

NIL

8. Bid opening

The Project Monitoring Unit (PMU) of KRISHNATH COLLEGE shall open bids in presence of the bidders or their authorized representative who wish to be present at

the time of opening of bids on due date. Authorization letter to this effect shall be submitted by the bidder before they are allowed to participate in bid opening.

9. **Evaluation**

Technical Evaluation, The PMU, KRISHNATH COLLEGE will evaluate if the bidder comply with all the eligibility conditions as provided in the tender document. If the bidder ensures compliance to all eligibility conditions and furnish all documentary proofs of the same as considered necessary, they would be considered for participation in the financial bid.

Financial bids shall be opened of those bidders whose technical bids are found eligible.

10. **Penalty for suppression / distortion of facts**

If any bidder fails to produce the original hard copies of the documents (especially Completion Certificates and audited balance sheets), or any other documents on demand of the PMU, KRISHNATH COLLEGE, within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the bidder will be suspended from participating in the quotations on e-Quotation platform for a period of 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. KRISHNATH COLLEGE may take appropriate legal action against such defaulting bidder.

The PMU, KRISHNATH COLLEGE, reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time the prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for the said Authority's action.

11. **Award of contract**

The Bidder whose Bid has been accepted will be notified by the Quotation Inviting & Accepting Authority through acceptance letter. The notification of award will constitute the formation of the Contract.

The Agreement will incorporate all necessary documents e.g. NIO, all addenda corrigenda, special terms & conditions, specification of work, different filled-up forms and in the same will be constituted between the Quotation Accepting Authority and the successful Bidder.

13. **Right to vary quantities**

The College Authority reserves the right at the time of award of contract to increase or decrease the required quantity of services as specified in the schedule of requirements without any change in rate of the offered quantity or other terms and conditions.

14. **Signing of contract**

Signing of Agreement shall constitute the award of hiring contract on the bidder.

15. **Annulment of Award**

Failure of successful bidder to comply with requirement regarding signing of Agreement shall constitute sufficient ground for the annulment of the award and forfeiture of the EMD in which the College Authority may make the award to any other bidder at the discretion of the College or call for new bids.

16. **Period of validity of bids**

The bids shall remain valid for a period of 180 days from the date of opening of the bids. A bid valid for a shorter period shall be rejected by the College Authority as non-responsive.

SECTION-IV
MINIMUM ELIGIBILITY CRITERIA

- a) Reputed companies, Consortiums and Partnership firms are eligible to participate.
Joint venture firms are not eligible to participate.
- b) The agency must have a valid Trade license. Valid license must be furnished.
- c) The supplier must have GST number and PAN.
- d) The company should have at least 5 years of work experience in the particular segment of work. The certificate also must be produced.
- e) The Bidder should not have ever been blacklisted by any State/Central Govt. Department/PSU/Agency in the past for breach of general or specific condition of the contract, fraudulent, unethical or corrupt business practices. A declaration to be furnished on the letter head of the bidder.
- f) Bidder should have experience during the last five financial years of working with any government/reputed private organization in West Bengal as follows (Detail of experience as per prescribed format given in Annexure-III): -
- g) Earnest Money Deposit (EMD): deposit slip should be attached (on-line EMD deposit will be accepted, no other mode of payment will be entertained).
- h) Intending bidder should produce Photo copy of income tax certificate/income tax return for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose ITR for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY and PAN/TAN/TIN of bidding firm. Details of service tax registration and photocopy of registration certificate.
- i) Intending bidder should produce Certificate of registration for GST.
- j) Letter of acceptance of terms and conditions of tender document in the prescribed format as given in Annexure-IV.
- k) Pre-qualification Application as per prescribed format given in Annexure-II.
- l) Certificate from the Banker regarding Bank solvency.
- m) Professional Tax Clearance Certificate/ Professional Tax (PT) deposit receipt Challan for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose P-Tax for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY .
- n) Must have Manufacturer authorization certificate (if applicable)

Note: Prospective applicants are advised to note carefully the eligibility criteria mentioned above and follow the check list as appended in Annexure-V to ensure that all the requirements are complied with before submitting the bids

SECTION-V

IMPORTANT DATES AND INFORMATION

Sl. No.	Particulars	Date & Time
1	Date of Uploading of NIT Documents(online)(Online Publishing Date)	25/09/2019
2	Documents download start date (online)	27/09/2019 at 05.00 PM
3	Bid submission start date(online)	27/09/2019 at 05.00 PM
4	Bid submission closing (online)	05/11/2019 at 04.00 PM
5	Bid opening date for Technical Proposal (online)	07/11/2019 at 4.00 PM

SECTION-VI

SCOPE OF WORK

- Delivery and installation of the procured items.
- Demonstration of the functionalities to the concerned persons of KRISHNATH COLLEGE.

SECTION-VII

GENERAL TERMS & CONDITIONS

1. No escalation of rates under any circumstances will be entertained during the period of contract except any enhancement in the rates under any Statute.
2. If the bidder withdraws his bid after opening of the Commercial or Price Bid, then the EMD will be forfeited.

3. The PMU, KRISHNATH COLLEGE reserves the right to accept or reject any tender or all the tenders without assigning any reason to the bidder.
4. **The successful bidder** to enter into the service contract agreement on prescribed Pro-forma (Annexure-V) on non-judicial stamp paper value Rs. 100/- [Rupees One Hundred only] at his own costs within period specified in the letter of intent, failing which, offer liable to be cancelled and EMD will be forfeited.
5. On line submission of EMD is mandatory no other mode of payment will be entertained. In case of payments through **RTGS/NEFT**, bidders are advised to make their payment minimum 3 (three) working days before the last date & time of bid submission closing. **No interest will be paid on the Security Deposit.**
6. In case of non-compliance of the contract, unsatisfactory performance or any deviation from terms of service contract, the Performance Security Deposit amount will be forfeited in part or whole.
7. Any kind of canvassing with regard to the offered services, after submitting Tender will be treated as disqualification.
8. Contractor is solely responsible for all actions including payment of any type of claims arising out of infringement of rules, regulations, laws, accident or any other unforeseen happening. The User, KRISHNATH COLLEGE authority, is not at all responsible on these accounts.
9. A bidder may be interested to deliver some of the products among sl no. 1 to 3. In that case, the bidder will be allowed to bid accordingly.

11. PAYMENTS TERMS:

- a) Payment will be made through PFMS within 30 days from completion of work.
- b) Income Tax as applicable will be deducted at source.
- c) Service Tax/VAT as applicable will be deducted at source.

12. TERMINATION OF CONTRACT:

- i. If the service of contractor at any stage is found unsatisfactory, the KRISHNATH COLLEGE is likely to terminate the Contract without assigning any reason and notice. The performance security deposit will be forfeited, in that case, without any intimation.
- ii. The PMU, KRISHNATH COLLEGE may without prejudice to any other remedy for breach of contract may terminate the contract in whole or parts if the contractor fails to arrange the supply of any or all of the personnel within the period(s) specified in the contract.

- iii. The PMU, KRISHNATH COLLEGE may without prejudice to other rights under law or the contract provided, get the work done at the risk and cost of the contractor, in above circumstances.

13. TERMINATOR FOR INSOLVENCY:

The PMU, KRISHNATH COLLEGE may also give written notice for termination of contract and without compensation to the contractor terminate the contract if the contractor becomes unwilling, bankrupt otherwise insolvent without affecting its right of action or remedy as hirer.

14. AWARD OF CONTRACT:

The contract will be awarded to the company which meets the technical parameters and then comes lowest in total.

15. The contracting Company/Firm/Agency shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency without the prior written consent of the competent authority.
16. It will be the responsibility of the service providing agency to meet transportation, delivery, installation, demonstration and any other requirements if considered necessary by the company in respect to meet the job. KRISHNATH COLLEGE authority will have no liability in this regard.
17. The successful agency will be required to execute an agreement in specific terms and conditions, with KRISHNATH COLLEGE within the period specified in the award letter. In case the successful agency fails to enter into the agreement with the College within the specified date mentioned in the award letter, the EMD deposited by such agency shall stand forfeited without any further notice.
18. The Service Provider on its part and through its own resources shall ensure that the goods, materials and equipment etc. are not damaged in the process of carrying out the services undertaken by it and shall be responsible for act of commission or omission on the part of its staff or its workers etc. If college suffers any loss or damage on account of negligence, defaults or theft on the part of the personnel of the Service Provider, then the service provider shall be liable to reimburse the pecuniary value of the loss, as decided by the competent authority of KRISHNATH COLLEGE for the same. The Service Provider shall keep KRISHNATH COLLEGE authority fully indemnified against any such loss or damage caused by the acts of commission, omission or negligence on the part of personnel deployed.

Principal,
KRISHNATH COLLEGE

(TO BE TYPED ON BIDDER'S LETTERHEAD)

Annexure-I

DECLARATION BY THE TENDERER

Memo No./Letter No. _____ Date: _____

To,
The Principal,
KRISHNATH COLLEGE.
Berhampore,
Murshidabad-742101

I/We have carefully gone through the "Notice Inviting e-Tender" bearing no. _____ dt. _____ and others tender documents mentioned therein. I/We have also carefully gone through the Terms & Conditions [both general & specific] of the above referred NIT. My /Our tender is offered taking due consideration of all factors, and if the same be accepted I/We promise to abide by all the terms and conditions [both general & specific] laid down in the said Tender documents and carry out and complete the work to the satisfaction of the KRISHNATH COLLEGE, Berhampore, Murshidabad-742101.

Dated this _____ day of _____ 201__

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
For & on behalf of (Name of Firm): _____
(In block capitals or typed)

Office address:

Telephone no(s) (office): _____

Mobile No: _____

Fax No: _____

E mail ID: _____

(TO BE TYPED ON BIDDER'S LETTERHEAD)

Annexure-II

PRE-QUALIFICATION APPLICATION

To,
The Principal,
KRISHNATH COLLEGE.
Berhampore,
Murshidabad-742101

Ref:- Quotation for

.....

.....

..... (Name of work) in response to N.I.T. No:

....., Dated

Dear Sir,

Having examined the detailed e-tender notice no. _____ dt. _____, I /we hereby submit all the necessary information and relevant documents for evaluation.

The application is made by me / us on behalf of
In the capacity duly
authorized to submit the tender.

The necessary evidence admissible by law in respect of authority assigned to us on behalf of the bidding agency for Application and for completion of the contract documents is attached herewith.

The information / documents furnished along with the above application are true and authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law. We understand that:

1. The Principal, KRISHNATH COLLEGE can amend the scope & value of the contract bid under this project.
2. The Principal, KRISHNATH COLLEGE reserves the right to reject any application without assigning any reason.

Signature of applicant including title and
capacity in which application is made

(TO BE TYPED ON BIDDER'S LETTERHEAD)

Annexure-III

Ref: Quotation for

(Name of work) in response to NIT

No....., Dated.....

..

EXPERIENCE CERTIFICATION

5 years of experience of working with any Government /PSU/reputed Private Organizations in West Bengal

<i>Detail of experience in similar type of contract</i>						
Sl.	Year of work	Description of work undertaken	Name and address of the Agency that awarded the contract	Value of the work	Date of work order	Date of completion
(a)	(b)	(c)	(d)	(e)	(f)	(g)

This is to certify that the information contained in table above is true and correct
Copy of the work order along with the satisfactory completion from the Agency awarding the work order must be furnished in order to consider the eligibility.

Name of the Applicant:

Signature of the Applicant:

Date:

Seal of the Applicant:

Annexure-IV

LETTER FOR ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER ENQUIRY

File No.

Date.

To,
The Principal,
KRISHNATH COLLEGE.
Berhampore,
Murshidabad-742101.

Ref: Quotation for

(Name of work) in response to NIT No.....

& Dated

Sir/Madam,

Having read and understood the conditions of contract and services to be provided we, undersigned offer to provide Caretaking, guarding, sweeping and cleaning, housekeeping personnel in conformity with the conditions of contract and specifications for the sum shown in the schedule of prices attached herewith and made part of this Bid.

I/We abide by the provisions of Minimum Wages Act, Contract Labour Act. and other statutory provisions like Provident Fund Act, ESI, Bonus and any other charges applicable from time to time. I/We will pay the wages to the personnel deployed as per Minimum Wages Act as amended by the Government from time to time and shall be fully responsible for any violation.

I/We shall provide the service as per your requirement.

We agree to abide by this Bid for a period of one year from the date fixed from opening and it shall remain binding upon us and may be accepted on any time before the expiration of that period.

Until an agreement is signed and executed, this Bid together with your written acceptance of award shall constitute a binding contract between us.

We understand that you are not bound to accept the lowest or any bid, you may receive.

Date :

Place :

(Signature of bidder with address & Seal)

ANNEXURE – V

AFFIDAVIT – “X”

(To be furnished in Non – Judicial Stamp paper
of appropriate value duly notarized)

1. I, the under-signed do certify that all the statements made in the attached documents are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the under-signed.
2. The under-signed also hereby certifies that neither our firm M/S _____
_____ nor any of constituent partner had been debarred
to participate in quotation by
Govt. of WB/ PSU/Statutory/Local Bodies during the last 5 (five) years prior to the date of this NIT.
3. The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the PMU, KRISHNATH COLLEGE to verify this statement.
4. The under-signed understands that further qualifying information may be requested and agrees to furnish any such information at the request of the authority of KRISHNATH COLLEGE.
5. Certified that I have applied in the quotation in the capacity of individual/ as a partner of a firm & I have not applied severally for the same job.
6. Certified that I have applied in the quotation in the capacity of individual/ as a partner of a firm in this circles

Signed by an authorized officer of the firm

Title of the officer

Name of the Firm with Seal

Date_____

Annexure-VI

CHECK LIST OF THE DOCUMENTS TO BE SUBMITTED WITH THE TECHNICAL BID

Ensure the enclosure of all the below listed documents without which technical bid will not be eligible for considering the financial bid

Sl. No.	Items	Confirm [Yes/No]
1	Earnest Money Deposit [EMD]	
2	Self-attested Copy of PAN Card.	
3	Self-attested copy of Valid Trade License.	
4	Self-attested copy of Valid GST Registration Certificate.	
5	Bank Solvency Certificate from the Banker	
6	Declaration on Company letter head regarding not ever been blacklisted.	
7	Copy of relevant work orders along with completion certificate in support of detail experience as furnished in Annexure-III.	
8	Self-attested copy of Income Tax Return for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose ITR for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY certified by Chartered Accountant.	
9	Self-attested copy of Audited Balance Sheet for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose Audited Balance Sheet for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY certified by Chartered Accountant.	
10	Declaration as per Affidavit – "X".	
11	Professional Tax Clearance Certificate/ Professional Tax deposit receipt challan for the last 3 financial years up to 2018-19 FY (preferable) i.e. 2016-17/2017-18/2018-19 FY or up to 2017-18 FY (whose P-Tax for 2018-19 FY is due) i.e. 2015-16/2016-17/2017-18 FY	
12	Manufacturer authorization certificate (if applicable)	

Date:

Signature:

Place:

Full Name:

Company's Seal: